

Our Lady of Mount Carmel Church Faith Formation Program

Parent / Student Handbook



Contact Information

General information201.935.5467

E-mail for general inquiries

and to report absences.....religiouseducation@olmclyndhurst.com

(please allow a 24 hour turnaround)

Program Information

Children are required to attend Faith Formation classes for all of their elementary school grades. Children will be required to make up any year of missed Faith Formation classes before being eligible for a sacramental grade.

Spiritual Life

It is expected that every child will attend mass regularly. Beginning October 4, 2026, first, second, third and fourth grades will attend 10:30 AM mass together we all will sit in the front of the church. First and second will walk over after class and third and fourth grades meet at church and will walk to class after mass, supervised by teachers and staff. Fifth through eighth grade will need to have a Mass attendance sheet signed by the priest. Mass times are Saturday, 4:30 PM, Sunday, 8:30 AM, 10:30AM and 12:00PM .

Attendance

It is important that parents call / email the Faith Formation Office when their child is going to be absent. Please see below our attendance policy:

- No more than three (3) unexcused absences will be permitted
- An excused absence consists of the following:
 - Illness with a signed note from a parent/guardian due at the following class
 - Injury with a signed note from a doctor/parent/guardian due at the following class
 - Family emergency with a signed note from a parent/guardian
 - School function
- Any student that needs to leave early must have a parent/guardian note and must be present to sign their child out.
- If a child comes to class 15 minutes late, they will not receive credit for the class.
- **Please note that any sporting event and /or competitions will be considered an unexcused absence.**

Disruptive Behavior Will Not Be Tolerated

Discipline Procedure for all grades:

1. Catechist will speak to your child and give a warning
2. Catechist will let the PCL know about unacceptable behavior
3. If the behavior continues, the parent will be called
4. If the unacceptable behavior continues, the child will be removed from the class

Cell Phones

- Cell phones must be turned off during class
- If a student is on his/her phone, they will be removed from class and will finish their lesson in the office.

Children's Rosary

- Grades 1- 8 will meet monthly at the parish center for a brief presentation then walk over to church and recite the rosary in front of the church. All families are encouraged to attend and recite the rosary as well.
- Mandatory dates are:
 - October 11, 2026 – with families, there will be an explanation of the group
 - November 8, 2026
 - December 6, 2026
 - December 20, 2026 – Advent Living Rosary
 - January 10, 2027
 - February 7, 2027
 - March 7, 2027
 - April 11, 2027

Family Sacrament Learning Days

Second grade families will have learning sessions about the Eucharist lead by the second-grade teachers. There will be short discussions and questions.

- Mandatory dates are:
 - October 25, 2026
 - November 22, 2026
 - January 24, 2027
 - February 21, 2027

Prayers all children need to know:

Our Father

Our Father,
Who art in heaven,
hallowed be Thy name;
Thy kingdom come;
Thy will be done on earth as it is in heaven.
Give us this day our daily bread;
and forgive us our trespasses
as we forgive those who trespass against us;
and lead us not into temptation,
but deliver us from evil. Amen.

Hail Mary

Hail Mary, full of grace. The Lord is with thee.
Blessed are thou among women,
and blessed is the fruit of thy womb, Jesus.
Holy Mary, Mother of God,
pray for us sinners,
now and at the hour of our death. Amen.

Glory Be

Glory be to the Father,
and to the Son,
and to the Holy Spirit,
as it was in the beginning,
is now, and ever shall be,
world without end. Amen.

Acknowledgement Faith Formation Program's Terms and Conditions

Please complete the form below and return it no later than September 28, 2026.

I, _____ certify that I have read and understand the terms and requirements Our Lady of Mount Carmel Faith Formation program outlined within this handbook.

I understand that failure to comply with the guidelines may result in my child's inability to advance to the next grade level.

Child's Name

Grade Level

X _____
Parent/Guardian Signature

Date